**GENERAL RULES**

1. Students must be courteous to the faculty, staff, and instructors and to all employees of the college and to patient in the clinic.

2. Any attempt to impersonate another student will be viewed seriously.

3. The destruction of defacement of any part of the building is prohibited. Any material damaged brought about by drawing, sketching or painting on walls, workbook, lockers, equipment or furniture will be charged on the concerned student’s account. Student will be strictly responsible for all willful damages to the college property.

4. Students entering lecture halls more than five minutes late or laboratories more than ten minutes late will be counted absent. All students must remain until is the end of the period unless granted specials permission to leave prior thereto.

5. An attendance of 75% is required at all lectures, clinic and laboratory periods. Students must present a valid excuse for absence, and in case of illness a medical certificate as per rules will be required.

6. Grades obtained in periodical work will be considered before the Terminal and University Examination. General conduct and the management of the patient will also be given due merit.

7. THERE SHOULD BE NO SMOKING IN THE LECTURE HALL, LABORATORY OR IN THE CLINIC.

**LABORATORY RULES**

1. Students must be prompt in their attendance on all laboratory sessions and conduct themselves in a quiet and orderly manner. The scattering of materials upon the benches or floors will results in a demerit for each offence. This may be avoided be spreading a paper upon the work bench so that all derbies can be gathered and deposited in the waste receivers located in the laboratory for that purpose.

2. Students are prohibited from using towels for such work as which can soil them beyond proper washing and cleaning. They shall not be used for handling flasks, cleaning wax, plaster, acid baths, or the lathe. Towels used for such purposes will not be received for redemption and student will be charged of their replacement.

3. Students are strictly prohibited from loaning instruments unless under prior permission of the staff in charge in the event of loss, breakage or damage to equipments and instruments, recovery would be made from the students concerned.

4. All laboratory procedure must be in the regular order prescribed by the staff in charge detailed instruction regarding which will be made to the student body at the beginning of the session.

5. Excess Mixed plaster should be removed from bowl and placed in plaster trap. It should not be thrown in the sink.

6. Department will not be responsible for any stolen, mislaid and borrowing of instruments.

**Student’s Declaration**

I have carefully read the above rules and under

Students Signature

PHOTO

NAME : .............................................................................................

DATE OF BIRTH : .............................................................................................

ADDRESS : ...............................................................................................

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DATE OF ADMISSION : ......................................................

STUDENT SIGNATURE : ......................................................

YEAR OF STUDY : I BDS : ...................................................

II BDS : ..................................................

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